

Crib Sheet: Byteing Back

Instructions.

Double-click on the Smiley Button above to fill in the names of the Characters to revise them; (do not attempt to directly edit the names between the square brackets). The keystrokes shown will then start a dialogue for the named person.

Keystroke	Person	Keystroke	Person
CTRL+Shift+1	[Tracey]	CTRL+1	[Person 11]
CTRL+Shift+2	[Sharon]	CTRL+2	[Person 12]
CTRL+Shift+3	[Dorien]	CTRL+3	[Person 13]
CTRL+Shift+4	[Darryl]	CTRL+4	[Person 14]
CTRL+Shift+5	[Chris]	CTRL+5	[Person 15]
CTRL+Shift+6	[Person 6]	CTRL+6	[Person 16]
CTRL+Shift+7	[Person 7]	CTRL+7	[Person 17]
CTRL+Shift+8	[Person 8]	CTRL+8	[Person 18]
CTRL+Shift+9	[Person 9]	CTRL+9	[Person 19]
CTRL+Shift+0	[Bill]	CTRL+0	[Person 20]

Paragraph styles can be set quickly with the following keystrokes. These should be pressed just before typing such a paragraph, or later when editing paragraphs. The action will affect which ever paragraph contains the current insertion point.

Keystroke	Paragraph Style	Details
CTRL+SHIFT+A	Heading 1	Main heading on front page
CTRL+SHIFT+B	Heading 2	Sub heading on front page
CTRL+SHIFT+C	Heading 3	Sub headings
CTRL+SHIFT+D	Directions	Stage directions
CTRL+SHIFT+E	Cut-To	End-of-Scene
CTRL+SHIFT+F	Scene	First line of scene (new page)
CTRL+SHIFT+G	Location	Usually second line of a scene
CTRL+SHIFT+H	Name	The name of a person speaking
CTRL+SHIFT+I	Dialogue	Spoken dialogue
CTRL+SHIFT+J	Normal	Misc left justified (notes?)
CTRL+SHIFT+K	Contact	Authors name & address etc.
CTRL+SHIFT+P	Parenthesis	Adverbs describing mode of speech etc.

When you have finished filling in the person names I suggest you print this page and place it above your keyboard. **This is page 0; do not delete this page!**

Template by Bill Williams,

Data Highways Ltd, 252 Colney Hatch Lane, London, N10 1BD

☎: 020-8444-6706 e-mail: billwill@datahighways.co.uk

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by

Bill Williams

a script for

Birds of a Feather.

Contact:

Bill Williams

252 Colney Hatch Lane

London

N10 1BD

Phone num 020-8444-6706

Fax: 020-8444-7968

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SCENE 1: INT TRACEY'S LIVING ROOM
DAY 1: STUDIO

TRACEY ENTERS FROM THE FRONT HALL, CARRYING A HANDFULL OF ENVELOPES.

TRACEY

Phone bill, gas bill, water rates, council tax!

Don't we ever get any money in.

SHARON

It's hardly likely is it. The cafe only just breaks even, and we don't do any other work.

Eargh! Why was the postman so late today?

TRACEY

Why do you think! I suppose he had a large package for Dorien

SHARON

A long thick round package you mean.

{beat}

TRACEY

Look Shal, we really have to get more money. If it means we have to do extra work, so be it.

I think I will try taking up that typing work again; Garfie's computer is still upstairs ennit.

SHARON

It is, but its broken. Remember - you threw it on the floor in frustration last time.

TRACEY

Oh yeah so I did. ..And my typewriter's not fit for use either.

SHARON

Tell you what Trace, there's this bloke I met at the disco last week, who knows a bloke, who knows a bloke wot rents out computers.

TRACEY

Disco! You told me you were going to the flicks.

SHARON

[doing a mini-disco action] Yeah well we won't go into that at the moment. Wot abaht renting a computer then?

TRACEY

OK we'll give it a try. And *[looking at a greek shoe box overflowing with invoices]* perhaps we can do the cafe books on it too.

CUT TO:

**SCENE 2: INT TRACEY'S WORK ROOM
DAY 1 STUDIO**

SHARON IS STANDING BEHIND TRACEY WHO IS SITTING IN FRONT OF A COMPUTER, BOTH ARE PEERING AT THE SCREEN.

SHARON

Oooh, that looks different than any computer screen that I've seen before.

TRACEY

Yes its the new setup that Bill has done with this word processor program called Word for Windows.

SHARON

Word for WIDOWS. That sounds like a funeral service!

TRACEY

No! Word for WINDOWS, that's this system you can see here with lots of windows on the screen, with the computer doing more than one thing at once.

DORIEN ENTERS WITH BILL. BILL IS SHORT AND BALDING; HE IS WEARING A SWEAT SHIRT WITH "DATA HIGHWAYS LTD" ON THE FRONT AND "THAT'S NOT A BALD SPOT, IT IS THE POWER CELLS FOR A SEX MACHINE" ON THE BACK. HE IS WEARING A SLIGHTLY SMUG EXPRESSION. WHICH HE IS TRYING TO WIPE OUT.

DORIEN

Hi girls, look who I found on your doorstep.

TRACEY

Hello Bill, I thought you were supposed to get here two hours ago.

BILL

I did

(beat)

DORIEN

Bye girls, I just have to go and service the car
(beat) mechanic. Well you know what I mean.

TRACEY AND SHARON (TOGETHER)

We sure do!

EXIT DORIEN

BILL

Right ladies are you ready for some more instruction?

TRACEY

OK, show us how easy it is to type our dialogue

BILL

Right, now look carefully, I press 3 keys at once, Control +Shift+2

SHARON

Oooh thats clever, my name has appeared all bold and in blue and you are now typing in my dialogue in the right way.

BILL

Right, now watch how I type some stage directions and use the mouse to click on the D button to change its format

SHARON GAVE AN EEEK AND HAS JUMPED UP ON A CHAIR

TRACEY

What on earth are you doing up there?

SHARON

Well Bill said there was a mouse here.

TRACEY

Come back down, it's not a real mouse it's just this little plastic gadget here with two buttons and a tail.

SHARON

What's it for?

BILL

It's for pointing with. Underneath is a rubber coated steel ball which you roll around the mat, the plastic bit just measures how far the ball rolls in each direction.

SHARON

I always thought it was rude to point, especially with something with rubber coated balls and two buttons on its arse.

TRACEY

(ignores the comment) See. This little arrow on the screen duplicates the motion of the mouse.

SHARON

(getting down) So it does! So what are the buttons for then?

TRACEY

Well when the arrow cursor is pointing at a control word, or Menu as the computer boffins call it, a press on the left button activates the menu

SHARON

(bemused) Hey you sound as if you swallowed a dictionary

TRACEY

No not really, just been getting some late night training from Bill.

SHARON

Ooooh, you just wait until Darryl finds out

BILL

(looking at watch) Oh dear, because Dorian, er, delayed me, my time here is up and I have to get to my next appointment, bye, I'll see myself out

SHARON

Bye

TRACEY

Bye

BILL LEAVES LOOKING KNACKERED

SHARON AND TRACEY BURST OUT LAUGHING.

TRACEY

Well I guess we will just have to practice using the computer on our own.

END OF SCRIPT